Patient Portal Online Billing

Use online billing to view current and past statements, and easily pay your balance online.

Log in to the Patient Portal.

Turn on Online Billing

1. Click the **Messages** icon.

2. Click **Messaging Preferences**.

3. Select **Email** and **Text** for **Online Statements**.

4. Click **Save**.

5. Click the **Bills** icon.

6. Select the **Check to turn on online billing** check box.

Make a Credit Card Payment

1. In the **Bills** section, select a **Pay Now** option.

2. Click **Make Payment**.

3. Enter credit card and billing information and click **Make Payment**. If the payment is successfully submitted, the **Payment Confirmation** screen displays.

    A payment confirmation email is emailed to the account holder with the transaction details for the charge.